SO 03-16-12 Meeting Agenda and Notes

Conference Call Info:

+1-734-615-7474 PREFERRED (from any phone where Long Distance calling has no add'l cost over local or 800 calling, e.g., cell phones or callers with fixed price LD plans)
+1-866-411-0013 (US/Canada Only and only if above 734- number costs user more than 800/866 calls; this number costs Internet2 substantially more than above 734 number and should be avoided if possible)
 Access code: 0111929#

Participants

Who	With	Present
Tom Barton	U Chicago	
Dedra Chamberlin	Berkeley & UCSF	
Jacob Farmer	Indiana U	
Keith Hazelton	UW-Madison / Internet2	x
RL "Bob" Morgan	U Dub / Internet2	x
Benn Oshrin	Internet2 / Various	
Lucas Rockwell	UCSF	
Hampton Sublett	UC Davis	x
Bill Thompson	Contractor (Unicon)	x
Eric Westfall	Kuali Rice, Indiana	
Chris Mackie	Contractor (rSmart)	
Bill Yock	U Dub/Rice Board	x

AGENDA

1. Re-Visit Action Items from Previous Meeting
   - Hampton - Follow up with Kristin from Unicon on # of participants and dates - DONE
   - Hampton - Work with Chris M to identify a starting point (suggestion: review existing document and identify gaps and which docs can be used, build RACI matrix and high level project plan) - Done
2. Review Deliverables Overview with team (see first link under **S&O Deliverables** category)
3. Agendas for future meetings leading up to Spring Conferences
4. Your item here

Action Items:

1. Hampton - Post updated Deliverables Overview Document - DONE
2. Bill and Chris to sync up on on Deliverables Overview to ensure congruence (linked above in bullet number 2) DONE
3. Team - Review the Deliverables Overview to ensure you know what items you're responsible for.
4. Team - Prepare for Business Value Proposition call on Wednesday, led by Chris.

NOTE: Next meeting, Friday, March 23, 5 - 6 pm EST