

2019-Jan-23

CTAB Call of Wed. Jan. 23, 2019

Attending

- Mary Catherine Martinez, InnoSoft (chair)
- Brett Bieber, University of Nebraska
- David Bantz, University of Alaska
- Tom Barton, University Chicago and Internet2
- Albert Wu, Internet2
- Emily Eisbruch, Internet2
- John Hover, Brookhaven National Lab - guest
- John Pfeifer, University of Maryland - guest

Regrets

- Chris Hable, University of Michigan
- Chris Whalen, Research Data and Communication Technologies
- Jon Miner, University of Wisc - Madison
- Rachana Ananthakrishnan, Globus, University of Chicago
- Adam Lewenberg, Stanford
- Ann West, Internet2

Action Items

- [AI] (Albert) list on the docket page those who have requested an extension and then make public list public
Status is Done : <https://spaces.at.internet2.edu/x/ZAJ0C>
- [AI] (Albert) assign the unresponsive orgs to CTAB members to do outreach
- [AI] (Albert) update the private docket to indicate when contact info is missing
- [AI] (Albert) draft text and share with CTAB, asking the community for contact info where it's missing
- [AI] I (MC) email CTAB with the link to the google sheet where CTAB members can claim an outreach assignment
- [AI] (Albert) coordinate with Dean to report on BE for next Trust and Identity Newsletter

DISCUSSION

Misc

- Slack Channel for CTAB members was established
- Roadmap planning follow up - call with MC, Tom, Rachana, Adam, and Albert scheduled for January 25, 2019 at 10 AM pacific time
 - This call will look at assigning risks and priorities, creating a timeline for CTAB work, managing expectations, planning
 - Please let Albert know if you want to join the Jan 25 call

Vice Chair Election

- Thank you to David Bantz for stepping up to be Vice Chair of CTAB.
- CTAB Charter <http://doi.org/10.26869/TI.94.1>
- [AI] MC email CTAB to get a vote for David B as vice chair (DONE)

Baseline Expectations Dispute Resolution - Docket Review

- Public List: <https://spaces.at.internet2.edu/x/ZAJ0C>
- This list is meant to be public, though it is not yet public
- Concern about listing those who have requested an extension
- No automatic way of removing the orgs who have been granted an extension
- [AI] Albert will list on the page those who have requested an extension and then make public list public
- Could also list those for whom there is progress, and discussions are underway
- All on the CTAB call support making the public list public
- [AI] Albert coordinate with Dean to report on BE for next Trust and Identity Newsletter
- There is a private docket is for internal use only. It lists orgs and their current status.
 - This docket provides links to detailed pages that allow for comments

If all outreach attempts fail, eventually the orgs not meeting Baseline Expectations get "escalated" to Steering to be removed from metadata.

- Suggestion to assign the outreach responsibilities to CTAB members.
- [AI] (Albert) will assign the unresponsive orgs to CTAB members to do outreach

- CTAB members should put a comment on the google doc "next step" column if they know somebody at the institution
 - [AI] (MC) will email CTAB with the link to the google sheet where CTAB members can claim an outreach assignment
 - What methodology to do the outreach? Should exec contact be listed on the wiki page?
 - Albert: we don't have good contact info in many instances. We are hoping for info from the community on whom to contact
 - MC suggests we try calling the main IT Help Desk to get contact info when it's missing
 - [AI] (Albert) update the private docket to indicate when contact info is missing
 - [AI] (Albert) draft text and share with CTAB, asking the community for contact info where it's missing
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- Suggestion to add a comment and change status to indicate outreach activities
 - Eventually we will move the "closed" items off the private wiki
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- Currently there are 69 orgs not meeting Baseline Expectations
 - Q: What date should we work towards to stop our efforts at outreach and move organization that have not met BE along to Steering for removal from metadata?
 - See doc on transitioning the community
 - <http://doi.org/10.26869/TI.113.1>
 - Suggestion to cut off the outreach effort in mid March 2019 timeframe
 - Thanks to Albert for all the work on the dockets

Next CTAB call: Wed. Jan 30, 2019