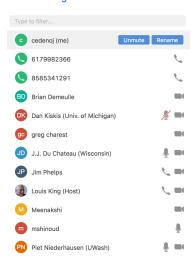
# 2017-05-24 EAMM-edu WG Meeting Notes

### Date

24 May 2017

## **Attendees**

King



# Goals

• Discuss Levels and Attributes and finalize a starting framework.

### Discussion items

Time	Item	Who	Notes
5m	Roll Call / Scribe	LEK	
5m	Review of kickoff meeting	LEK	
40m	Discussion	All	
10m	Next Steps	All	

- Reviewed document: https://docs.google.com/document/d/17rQOtcdY5gv2sdfp9tccxQZf1dWIX0zSD8wCFV-Mcvk/edit
  - Focused on combined document & attributes
  - The goal is to try and come to a consensus of the levels
  - o JJ his approach / lenses come from ITSM / ITL service characteristics
  - Piet not sure about the levels (based on notes from first meeting). Were the levels supposed to reflect the organization or the practice of EA itself?
    - Louis The most mature level is where the EA program is tightly integrated with the organization's processes.
    - Dan depending on the organization the scope of the EA program will be different (for example, if EA is part of central IT vs if EA is outside of IT and has broader impact to the university)
    - Louis Believes that the EA maturity should be related to the integration of EA to the integration as a whole vs just central IT
    - Jim It might be better to separate the EA maturity level from the reach of EA practice.
    - JJ the scope EA and its maturity should be separate from each other
    - Dan the scope vs EA maturity levels should be orthogonal from each other.
    - Piet agrees with Louis in that EA should have a broad range / scope across the larger organization (the whole university)
    - Louis the goal of EA should be to have a large impact to the organization as a whole.
  - o Levels
    - Louis take on the exercise was more about the practice of EA and its reach vs JJ and Dan's approach were more about the
      practice level itself
    - Dan we can think of the levels as a way to assess an institution's EA practice and how to evaluate how to move to the next level of EA maturity (guidance on the path)
    - JJ some institutions may choose to only go to a certain level of maturity for some characteristics.
    - Louis depending on the industry or organization (politic situation) some characteristics / things may never work for an organization
  - Characteristics
    - JJ should we be using an existing model?

- Louis the existing models & language is not accessible to higher ed? The existing documentation is not always great. The value is in keeping things simpler for higher ed. Maybe a simple page that can easily outline the levels compared to 35+ pages that the other models use to describe.
- · Piet at the end we should measure how accessible the model is to higher ed. What if we could keep up the basic maturity grid very simple.
- José higher ed has special needs & considerations: research vs academia; centralized vs de-centralized IT Louis there should be a practice guide document that acts as a companion to the maturity levels. That document would answer the question: how did we get there?
- Dan sometimes we need to push back in the organization and show the trade-offs of moving to greater maturity levels. The model shouldn't be too opaque or hard to understand between the various levels.
- · Piet the overview grid should show the big value proposition that EA provides. Somebody at the executive level should be able to consume the document and understand the value of the various stages of maturity.

#### Attributes

- We're going based on the Piet's approaches since they are more general rather than being too fine grained
- We need a straw man list so that we can have a starting point
- JJ we should also include / mention the deliveries as one of the attributes
- Piet & Dan it would be helpful to specify what tools & methods to use to work on deliverables

# Action items

- Louis will work on a draft document to gather a list of Attributes for the Maturity Level and Practice Guide.
- All review the document that Louis creates and see if there are things that we see missing or want to suggest