




How to Add New CO Members

Step-by-step Guide To Adding New CO Members


 These instructions assume that you have already created at least one new enrollment flow for your CO (see [How to Configure Enrollment Flows](#)).

1. From the COmanage Registry home page, click on your CO.
2. On the 'People' drop down menu, click on 'Enroll'.

 **If you have not yet created at least one enrollment flow for your CO, this screen will be blank.**

 *Even if you want to add users administratively, with no interaction on their part, you need to set up an enrollment flow.*

3. On the Enrollment Flows page, click 'Begin' on the enrollment type that is appropriate for the individual you want to add.

 See [How to Configure Enrollment Flows](#) for information on the different types of basic enrollment flows and what they can do. You can configure these to be more specific to your collaboration's needs; the templates are just a place to start.