Preamble

The US eduroam service is operated on behalf of US research and education eduroam connectors through a service offered by Internet2 Trust and Identity Services. The community benefits from evolving the service over time, adapting to changing demands in the connector organizations and service operational environment. As such, a community governance body focused on the operational policy, process, controls and other aspects of the service is needed.

1. Description & Constitution

eduroam-US provides a secure and privacy-preserving wireless roaming fabric for research and higher education and their partners in the United States, articulated by agreements, software, network infrastructure and other components. eduroam-US also collaborates globally with other national and higher education eduroam deployments, and is a participant in the global eduroam service, operated by GÉANT.

The eduroam-US Advisory Committee ("eAC") is an advisory body to the Internet2 Community Architecture Committee for Trust and Identity (CACTI). Its role is to help formulate strategies and practices for US and global research and education roaming networks (see Duties below), report any findings, and make recommendations to CACTI and Internet2, the eduroam-US operator.

The eAC supports eduroam-US' mission "to allow students, researchers, faculty, and staff secure seamless wireless access at all participating institutions." It accomplishes this task through cooperation with the wider US and international eduroam operator and connector communities, chartering working groups and similar venues for the larger community to play an active role in identifying strategies and solutions to meet changing needs.

1.1 Membership

The eAC will consist of at least seven and no more than thirteen appointed members. The membership should include representatives from the various constituencies that make up the eduroam-US community. CACTI ratifies the seating of eAC-elected members to three-year terms. eAC meetings and communications may include non-voting Subject Matter Experts (SMEs) as deemed necessary, to advise on and support eAC activities. SMEs are invited to participate by the eAC and are reviewed annually.

1.2 Selection of Chair and Vice Chair

The Chair and Vice Chair of the eAC shall be selected by the eAC and ratified by CACTI. The Chair and Vice Chair will serve one-year terms to begin on January 1 and end on December 31. The eAC chair participates in CACTI meetings as the eAC representative. In the event of the temporary absence of the eAC Chair, the Vice Chair may assume their duties under sections 1.2 and 6 during that period.

2. Duties

The duties of the eAC are to:
1. Stay informed on relevant activities by engaging with members of the connector community (e.g., campuses, organizations, researchers, and Sponsored Partners), other Internet2 Trust and Identity advisory groups (e.g., InCommon Federation TAC, CACTI), community groups/programs, global research and education (R&E) eduroam operators including National Roaming Operators (NROs), and subject matter experts across R&E and other sectors. The committee may also communicate requests and recommendations to Internet2's representatives on the Global eduroam Governance Committee
2. Engage with the community and create opportunities for the larger connector community to identify significant issues that affect the medium-to-long-term viability of the eduroam-US service.
3. Charter, facilitate, and participate in community-focused working groups made up of eduroam-US and other global R&E eduroam connectors to address the issues identified above. These working groups are expected to publish recommendations and requirements based on their findings, after review by CACTI and/or Internet2 staff.
4. Review, make recommendations on, and notify CACTI and Internet2 staff about changes needed to governance documents and other programmatic aspects of the service.
5. Review community satisfaction with the eduroam US service and use this information as a basis for developing eAC work plans.

3. Criteria for Success

The eAC is effective when each of the following statements are true:

1. CACTI, Internet2 Trust and Identity Services leadership, eduroam operations, and connectors derive great value from the eAC's activities, as directly or indirectly measured by surveys or other methods.
2. Interested members of the eduroam-US community are able to review and provide input to eAC's activities.
3. The eAC includes representatives from across the diverse community of eduroam-US connectors and, as appropriate, other global eduroam connectors and/or operators.
4. Interested members of the eduroam-US community (and international eduroam community, as appropriate) are provided opportunities to participate in eAC working groups.
5. eAC Working Groups fulfill the deliverables of their charters.

4. Voting Requirement

The eAC uses a process of "rough consensus" when developing recommendations. This process is copied from the IETF, and is described in RFC 7282.
The following voting rules shall apply to decisions of the eAC:
1. A quorum comprises at least a simple majority of the appointed members whether participating in person or electronically.
2. Recommendations to CACTI should be reached using a group decision process that seeks the consent, not necessarily the agreement, of all appointed members and the resolution of legitimate objections.

5. Resource Requirements

The eAC requires the following support from Internet2:
1. Access to Internet2 staff, CACTI, and other groups as appropriate, for discussion of operations and strategy-related topics and to facilitate communication with the community.
2. Consultation and advisory support, as needed and reasonable, from Internet2 staff.
3. Remote meeting platform.
4. Logistics and administrative support, including documenting meeting discussions and decisions, and support for an annual face-to-face meeting(s).

6. Group Meetings and Communications

Internal communication is conducted via private email and/or other messaging platforms, with a public-facing discussion venue provided for community input, and through the scheduled eAC meetings. When formal votes are called for, voting may be conducted through webforms, email, or verbally. Face-to-face meetings are usually scheduled to coincide with major Internet2 conferences.

Either regular calls or face-to-face meetings may be canceled by the eAC Chair in consultation with Internet2 staff.

External communication, including the posting of eAC meeting minutes, should occur on a regular basis, normally within two weeks of a meeting.

7. Membership Expectations

eAC members shall:
1. Actively engage in eAC meetings, webinars, e-mail discussions.
2. Help to lead community-focused working groups.
3. Disclose any conflict of interest and recuse oneself from the affected vote.
4. Indicate approval of minutes before publication.
5. Cover their own costs incurred as a result of participation, including the cost of attending at least one face-to-face eAC meeting per year.